

16 May 2008 to 24 May 2008

**Kowloon Shangri-La Hotel, Kowloon, Hong Kong**
 New Booking       Amendment       Cancellation       Repeat Guest

To : Mr Ian Tan, Senior Events Manager	From : _____
Company: Kowloon Shangri-La Hotel, Hong Kong	Company: _____
Tel : +852 2733 8789	Tel : _____
Fax : +852-2311 2023	Fax : _____
E-mail : <a href="mailto:ian.tan@shangri-la.com">ian.tan@shangri-la.com</a>	Email : _____

**Guest's Information**

Dr/ Mr / Ms _____	_____	_____
	Last Name	Given Name
Designation _____	Company Name _____	_____
Company Address _____	_____	_____
Zip/City Code _____	Country _____	_____
Passport Number _____	Nationality _____	_____
Place & Date of Issue _____	Date of Birth _____	_____

**Reservation Requirements**

Room Type

Superior City Single Room at HKD1,670.00 per room per night basis

Superior City Double / Twin Room at HKD1,670.00 per room per night basis

Deluxe Single Room at HK\$1,850.00 per room per night basis

Deluxe Double / Twin Room at HK\$1,850.00 per room per night basis

Deluxe Harbour View Single Room at HK\$2,370.00 per room per night basis

Deluxe Harbour View Room at HKD2,370.00 per room per night basis

**All rates quoted above are subject to 10% service charge and 3% government tax**

Arrival _____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
Date	Flight Number	ETA	Airport Transfer
Departure _____	_____	_____	Yes <input type="checkbox"/> No <input type="checkbox"/>
Date	Flight Number	ETD	Airport Transfer

Airport transfer is chargeable at **HKD690.00** net per car per way.

**Guest's Preference**
 Smoking       Non Smoking       Other Special request: \_\_\_\_\_
**Payment Instructions**
 All charges on guest's own account

**All reservations must be guaranteed with valid credit card for room reservation confirmation**

**a) Cancellation made less than 30 days prior to arrival will be subject to full cancellation for each night cancelled.**

**b) Any shortening of stay advised less than 30 days prior to arrival will be charged for each room night cancelled.**

**c) Any NO SHOWS on the day of arrival will be subject to a penalty for the full period and the space for the subsequent nights will be released.**

Credit Card _____	_____	_____
	Credit Card Type/Number	Expiry Date

Card Holder's Name _____	_____
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**Remarks: -**

**All reservation forms to be submitted by 16 April 2008 after which rooms will be subject to availability**

**Hotel Confirmation**

Room Rate	Confirmation Number	Confirmed by	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

HK1160508