

The *new* IOSH Managing Safely Course

**RISK
SOLUTIONS
DIRECT**

Overview

At last! The IOSH Managing Safely Course has been completely rewritten, re-vamped and upgraded! Since Risk Solutions Direct uses the people who undertook the technical upgrade of both the trainer and delegate materials on behalf of IOSH, the course designers have produced a new and much-improved package that we're proud to have been a part of. At last, the tired old Managing Safely course has jumped, in one leap, into the 21st century. It's practical, it's interesting, it's dynamic and, when presented by ourselves, it's based on real-world examples, a realistic knowledge-base and *practical* tools and techniques. This IOSH-accredited course offers a broad and very practical introduction to a wide variety of health & safety management issues and concerns and is aimed at middle and first-line managers with direct responsibilities for local safety management.

The course equips managers such as these with the essential tools for developing both pro-active *and* re-active health & safety management systems that go beyond minimum legal requirements and promote good business practice. It does this by providing a framework to make health & safety management skills an embedded part of what is to be 'a manager'.

This is a 4-day course and covers a wide range of technical health & safety issues; practical sessions and action planning.

Aims

- To enable delegates to ensure that they have the knowledge tools and techniques to manage safely
- To enable delegates to play an active role in their in-house health and safety management processes and systems
- To enable delegates to actively contribute to the development of an effective safety culture in their organisation

Learning objectives

After the course delegates will be able to:

- Understand the legal moral and business context for modern health & safety management
- Recognize, identify and evaluate relevant workplace and work-related risks
- Identify and implement appropriate risk control measures
- Identify the relevant technical legislation, guidance and sources of advice for H&S concerns
- Set performance standards for health & safety and understand how to ensure competencies
- Develop and implement active monitoring systems, recording and analyzing results
- Play an active part in incident reporting and investigation
- Play an active role in developing and implementing effective health & safety management system
- Understand key concepts and play an active role in basic environmental management

Prerequisites

Delegates would benefit from exploring their own organization's health and safety policies, procedures, risk assessments and accident/incident investigation systems prior to attendance.

Who should attend?

Managers with delegated responsibility for safety and require *practical* training in more effective safety management.

Outline Programme - to be tailored to specific local requirements/key concerns

Eight Modules

Module 1 - Introduction

- The moral, legal and business rationale
- Basics in safety law and modern 'best practice'

Module 2 - Assessing risk

- How to identify the right risks
- Tools and techniques for effective and valid assessment

Module 3 - Controlling risk

- Principles of risk control
- Managing the implementation of controls

Module 4 - Understanding your responsibilities

- The legal position
- Responsibilities vs. Accountabilities
- The practicalities of achieving 'embedded' health & safety management

Module 5 - Identifying hazards

- Tailored sessions to cover the key technical issues of concern to your business
- Basics in relevant safety law and modern 'best practice'

Module 6 - Investigating accidents and incidents

- Issues in reporting and investigating incidents effectively
- How to conduct investigations effectively
- When and how to escalate

Module 7 - Measuring performance

- How to set performance objectives and targets
- How to measure performance meaningfully

Module 8 - Protecting our environment

- Basic principles of environmental management

Plus - implementing and action planning

Contact Details: For further information about training and our support consultancy services in Risk Management, contact Ms Joanne Higgins - Support Team Manager.
Joanne.higgins@risksolutionsdirect.com or visit our website at www.risksolutionsdirect.com



New IOSH 4-day Managing Safely Accredited Course

Risk Solutions Direct

Booking Form

Bookings are made on a 'first come first served' basis.

Registration

Please complete the Booking Form below and return by:-

e-mail : reservations@risksolutionsdirect.com

mail : RSD Ltd Unit 304, 3/F, Kai Won Commercial Building, 222 Queen's Road, Central, Hong Kong or

apply on line: www.risksolutionsdirect.com

Fees

- HK\$19,500 - includes course fees, delegate materials, refreshments.
- 10% Discount for HKARMS members.
- Additional discounts for multiple bookings and when booking 6 or more delegates.

Payment

- Cheque: payable to Risk Solutions Direct.
- Bank transfer on receipt of booking details.

Full joining instructions/details of short pre-course preparatory work will be sent 4 weeks before the course on receipt of full payment.

Schedule

| Course | Date | Time | Venue | Language | Instructor |
|--------|----------------------------------|--------------------------|----------------------------------------------------------------------------|----------|------------------------------------------------------|
| MS01 | 5 December 2011 (Monday) | 9:30 am to 5:00 pm | Diamond Room 51/F Hopewell Centre 183 Queens Road East Hong Kong. | English | Mr. Nigel Heaton <i>CMIOSH, IISRM, IRM</i> |
| | to 8 December 2011 (Thursday) | | | | |

Please book me ___ place(s) on the RSD Course MS01 - IOSH Managing Safely.

Name(print): _____ Date: _____ Position: _____ Company: _____

Contact details for Correspondence:

Telephone: _____ email: _____

I understand that payment is required before my booking is confirmed & agree to the 'cancellations' schedule' detailed below:

Cancellations: Within 8 weeks from start of course – 10% of fees payable; 6 - 8 weeks - 50% payable; within 6 weeks - 100% payable. Substitution of delegates can be made at any time.

About Us

RSD is a Hong Kong based independent training provider and consultancy, specialising in health, safety and environment risk management as well as business risk management.

Our services are designed to deliver effective risk management solutions that are a positive contributor to business success as well as an organisations' triple bottom line.

RSD is the only company in Hong Kong offering accredited training under two prestigious risk management training brands: the Institution of Occupational Safety and Health (IOSH) - the world's largest OSH professional body, and the Institute of Risk Management (IRM).

For enquiries about our range training and consultancy services please contact us.

Contact

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Commercial Manager

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✉ enquiries@risksolutionsdirect.com

🌐 www.risksolutionsdirect.com