

# CONSTRUCTION SAFETY COURSE FOR PROJECT MANAGERS

Construction Safety Course for Project Managers (6 – 11 Feb 2010)

(This course is accredited by the Commissioner for WSH, Ministry of Manpower)

## IN HONG KONG

### COURSE PROFILE

- Two classes had been conducted in Hong Kong in June 2007 and Feb 2008. A total of 35 participants (HK RSOs) attended the course. **All** of them had successfully completed the course, and had also been **approved by the Ministry of Manpower as Workplace Safety & Health Officers in Singapore.**

**With effect from May 2009, Concord Associates Pte Ltd has obtained the approval by the Ministry of Manpower to organize the above course for Registered Safety Officers in Hong Kong.**

### COURSE PURPOSES

1. *Any person who is appointed as a Project Manager to be in charge all construction activities in building and engineering construction worksites of a contract sum of S\$10 million or more" shall attend and pass the "Construction Safety Course for Project Managers"*
2. **Any Hong Kong Registered Safety Officers, with appropriate qualifications and experience \* , who intends to be a Workplace Safety & Health Officer registered with the Ministry of Manpower in Singapore shall attend and pass the "Construction Safety Course for Project Managers"**

\* Appropriate qualifications and experience refers to the followings:  
Either (a) Engineering Diploma with 3 years of relevant Workplace Safety & Health experience; or (b) Relevant Degree with 2 years of related Workplace Safety & Health experience

Duration            10 lectures of 3 hours each

Examination       2 hours

**Venue**             To be confirmed (Function room in a hotel near MTR or Railway Station)

**Course Dates**    **6 – 11 February 2010**

**Course Fees** **HK\$8,000.00** per participant \*\*

(Includes: Course materials, copies of WSH Act and key subsidiary legislation, and Singapore Standards, as well as lunch/dinner and tea/refreshments during the breaks)

*\*\* A 5% discounted fees will be offered to those participants who are a member of any registered Occupational Safety & Health Association / Institution / Society in HK, the fees will be **HK\$7,600.00** per participant.*

Class Size **20 (maximum)**

### **Opening Speech**

**BIRCH SIO**, Managing Director of Concord Associates Pte Ltd  
Adjunct Associate Professor, School of Public Health Science, Curtin University of Technology, Australia, MSc (OH&S), CMIOSH, OSH Auditor (IRCA)

Birch has more than 32 years of experience in occupational safety and health in construction, manufacturing, marine and other industries.

Birch is the MOM (Ministry of Manpower) Approved Safety Auditor (Open category), Approved Trainer and Approved Risk Consultant. Birch was appointed as a Member in the Engagement & Outreach Committee of the Workplace Safety and Health Council, he was also appointed as a member of the Technical Committee on Safety Management in SPRING Singapore, which is the publishing body for Singapore Standards. Moreover, he is the Council Member of the Singapore Manufacturers' Federation since 2006. Currently, Birch is the President of the Association of Safety Auditing Firms.

### **Trainers**

**HARRY HO SAI KWONG**, General Manager of Concord Associates Pte Ltd  
CFIOSH, CSP, CPEA (Health & Safety), MIFireE, MIOA, OSH Principal Auditor (IRCA)

Harry has more than 22 years of experience in occupational safety and health in construction, manufacturing, marine and other industries.

Harry is the MOM (Ministry of Manpower) Approved Safety Auditor (Open category), Approved Trainer and Approved Risk Consultant. In previous years, Harry was appointed as a Member in the Construction and Landscape Committee of the Workplace Safety and Health Council, he was also appointed as a member of the Technical Committee on Safety Management in SPRING Singapore, which is the publishing body for Singapore Standards. Moreover, he was appointed as a Resource Person for Construction Safety Review by the Ministries of National Development and Manpower in 2004. Previously, Harry was a part-time lecturer in Singapore Polytechnic for the Advanced Diploma in Safety Management Course and Safety Auditor training. Now, he is lecturing for the Specialist Diploma in Workplace Safety & Health in Singapore Polytechnic. Currently, Harry is the Hon. Secretary of the Association of Safety Auditing Firms.

**ROGER TAN ENG SENG**, Senior Consultant of Concord Associates Pte Ltd

Roger has more than 19 years of experience in occupational safety and health in construction, manufacturing, marine and other industries.

Roger is the MOM Approved Safety Auditor (Open category) and Approved Trainer. He has carried out hundreds of audits on the safety management system implemented in various industries. He has conducted trainings for all levels of personnel – managers, professionals, engineers, supervisors and workers from various industries. He is an Associate Member of the Institution of Electronic and Radio Engineers, U.K. Roger was also a part-time lecturer in Singapore Polytechnic from 1979 – 1982 to Engineering students.

### **COURSE PROGRAMME**

Date	Subject	Trainer
<b>6 Feb (Sat)</b>		
0900 - 0930	Course Opening	Birch Sio
0930 – 1200	WSH Act and Related Legislations	Harry Ho
1200 – 1300	Lunch	
1300 – 1600	Concepts and Theories of Accident Prevention	Roger Tan
1600 – 1630	Safety Management System (Singapore Vs HK)	Harry Ho
1630 – 1900	Safety Management System I	Roger Tan
<b>8 Feb (Mon)</b>		
0900 – 1200	Mechanical, Electrical Hazard, and Material Handling, Fire Prevention	Roger Tan
1200 – 1300	Lunch	
1300 – 1600	Safety in Demolition, Excavation and Piling	Roger Tan
1600 – 1800	Role of Project Manager & Safety Planning	Harry Ho
1800 – 1900	Code of Practice	Harry Ho
<b>9 Feb (Tue)</b>		
0900 – 1200	Accident Investigation	Harry Ho
1200 – 1300	Lunch	
1300 – 1600	Safety in Scaffolding	Roger Tan
1600 – 1800	Risk Assessment I	Harry Ho
1800 – 1900	Safety Management System II	Roger Tan
<b>10 Feb (Wed)</b>		
1830 – 1930	Risk Assessment II	Harry Ho
1930 – 2230	Occupational Health	Roger Tan
<b>11 Feb (Thu)</b>		
1930 – 2130	Written Examination	Roger Tan
2130 – 2200	Course Closing	Harry Ho

*Only participants with **100%** attendance will be eligible to sit for the examination. Certificates issued by Concord Associates Pte Ltd will be awarded to participants who have successfully completed the course and passed the examination.*

**IMPORTANT NOTES** (please read carefully)

**Registration and Payment**

**1. Registration via email**

You must submit the **completed course registration form** and email to **HARRY HO** (General Manager of Concord Associates Pte Ltd) at [harryho@concordassociates.com.sg](mailto:harryho@concordassociates.com.sg)

- ❖ Registration is on a **first-come-first-serve basis**, and will close when the class is full. Please note that Concord Associates Pte Ltd reserves the right to restrict this course to participants with suitable and relevant qualification and experience.
- ❖ **Closing Date** for Registration : **31 December 2009 (Thursday)**

**Payment of Fees**


All fees shall be paid on the **first day** of the course to **HARRY HO** (who is the trainer in charge of the course running in Hong Kong) in **CASH**. No participants will be allowed to sit for the examination without paying the full fees.

**Replacement**

To replace a course participant, written notice together with the full particulars of the new participant in the course registration form shall be forwarded to HARRY HO via email ONE WEEK before the first day of the course.

**Cancellation / Changes to Course Dates**

Concord Associates Pte Ltd reserves the right to cancel or postpone the course or change the trainer(s) or schedule due to unforeseen circumstances.

For further information, please contact Harry Ho at:  **65- 9369 6568** or [harryho@concordassociates.com.sg](mailto:harryho@concordassociates.com.sg)

**CONSTRUCTION SAFETY COURSE FOR PROJECT MANAGERS**  
**ORGANISED BY CONCORD ASSOCIATES PTE LTD**  
**IN HONG KONG (6 – 11 February 2010)**

**COURSE REGISTRATION FORM**  
 (Email to Harry Ho at [harryho@concordassociates.com.sg](mailto:harryho@concordassociates.com.sg))

<b>Name (English)</b>	
<b>Name (Chinese)</b>	
<b>HK Identify Card Number</b>	
<b>Gender</b>	
<b>Date of Birth</b>	
<b>Nationality</b>	
<b>Home Address</b>	
<b>Hand-phone Number</b>	
<b>Email Address</b>	
<b>HK Registered Safety Officer Number</b>	
<b>Educational Qualifications</b>	
<b>Number of Years of Workplace Safety &amp; Health Experience</b>	
<b>Are you a member of any registered OSH Association / Institution / Society? (If yes, please indicate membership number)</b>	
<b>Employer's (Company) Name</b>	
<b>Office Address</b>	
<b>Office Tel No.</b>	